



The Great Lakes - St. Lawrence Seaway System
Le réseau Grands Lacs - Voie maritime du Saint-Laurent

2018 – NOTICE TO SHIPPING № 12

MAISONNEUVE REGION

MONTREAL - LAKE ONTARIO SECTION

INTERFACE PROCEDURES WITH SHIPS AT ST-LAMBERT (№ 1) AND UPPER BEAUHARNOIS (№ 4) LOCKS UNDER MARSEC 1 MARINE SECURITY LEVEL

The following procedures are applicable for a marine security level of MARSEC 1. Changes to procedures will be communicated at the same time as a MARSEC level increase.

Except for emergencies, interfaces with ships (deliveries, pick-ups, embarking, disembarking and visits) are only permitted at St-Lambert (№ 1) and Upper Beauharnois (№ 4) Locks of the Montreal - Lake Ontario section.

Submission of Interface Requests

It is compulsory for the ship or its agent to send an **Interface Request** duly filled, either by email at cdo@seaway.ca or by fax at (450) 672-3668 before each interface at our locks, using the attached form. This request will have to be sent enough in advance to permit its approval (if necessary) before proceeding with the interface.

Access during an interface

Only the persons interfacing with a ship, and for whom an Interface Request has been submitted and approved, if applicable, can access the lock. Each individual must report via the interphone to the lock personnel at their arrival and prior to the ship's arrival. It is compulsory for any person gaining access to our locks to show an identification card with photo, worn visibly. Only holders of a Saint. Lawrence Seaway Management Corporation identification card of "R1" or "R2" type or a Sailor identification card with photo may access the locks without escort. Others will require an escort. If the ship does not consent to the interface, it will not take place and the persons and vehicles will not be granted access.

Interface Area

An area is marked by the yellow line furthest from the ship (5 metres). The individuals interfacing with the ship, as well as their vehicle, must remain outside this line until the lock personnel gives permission to enter under their supervision. The permission to enter this area will only be given when the ship is properly secured and in position. Vehicles must remain the as far as possible from the hands-free mooring equipment and mooring wires (if used).

In the case of deliveries and pick-ups, only vehicles that are identified to their organisation will be admitted on the lock.

The interface will be cancelled if health and safety or marine transport security directives and procedures are not respected.

Vehicle Screenings

Random vehicle screenings will be conducted at the locks. These controls will be done on a voluntary basis and any person may refuse the control of his vehicle. However, these controls are part of our *Security Plan* and refusal will lead to the refusal of access for the vehicle.

Packages and merchandises on the locks

It is forbidden to leave unattended packages at our locks. Packages or merchandises must always be watched by their owner or deliverer. It is forbidden to leave packages with our personnel to be delivered or picked up later. Our personnel cannot take possession, transfer or keep packages.

Parking on the locks

No parking is allowed on the locks.

In rare cases, to allow work on board a ship necessary for navigation, maintenance or inspection, it may be permitted to park in areas outside of St-Lambert (№ 1) and Upper Beauharnois (№ 4) locks. In these rare cases, parking will be permitted for the duration of the ship's transit and return of persons to their vehicle only.

Maisonneuve Region
May 2, 2018

The St. Lawrence Seaway Management Corporation
Corporation de Gestion de la Voie Maritime du Saint-Laurent

Région Maisonneuve
151, rue de l'Écluse
Saint-Lambert (Québec) J4R 2V6

Niagara Region
508 Glendale Avenue
P.O. Box 370
St. Catharines, Ontario L2R 6V8



Demande d'interface – Interface Request

Remplir, signer et envoyer par télécopieur au Centre d'opérations de la région Maisonneuve au (450) 672-3668 ou cdo@seaway.ca.
Complete, sign and send by fax to the Maisonneuve Region Operations Center at (450) 672-3668 or cdo@seaway.ca.

Demandé par : Requested by :	Organisme : Organization :
No. tél. : Phone No :	No. télécopieur : Fax No :
Navire : Vessel :	Écluse : Lock : <input type="checkbox"/> SLB <input type="checkbox"/> BOH4 <input type="checkbox"/> AUTRE / OTHER
Date d'interface : Interface Date :	HPA d'interface : Interface ETA :

Livraison de marchandises – Stores Delivery

(Selon la circulation / As per traffic)

Poids ou volume approx. : Approximate weight or volume :	Nombre de personnes requises : Number of persons attending :
DESCRIPTION DES PRODUITS LIVRÉS / DESCRIPTION OF GOODS DELIVERED :	
<p>STOCKAGE DES MARCHANDISES / GOODS STORAGE :</p> <p style="text-align: center;"> <input type="checkbox"/> Boîtes/Boxes <input type="checkbox"/> Palettes/Pallets <input type="checkbox"/> Pièces/Parts <input type="checkbox"/> Autres/Others </p> <p>Nombre / Number : _____ _____ _____ _____</p> <p>Description :</p>	
<p>ÉQUIPEMENT DE CHARGEMENT UTILISÉ / LOADING FACILITIES USED :</p> <p> <input type="checkbox"/> Grue / Shore crane <input type="checkbox"/> Camion grue / Boom truck <input type="checkbox"/> Panneau élévateur / Trunk elevator <input type="checkbox"/> Monte-charge / Lifter <input type="checkbox"/> À la main / By hand <input type="checkbox"/> Autres / Others _____ </p>	
AUTRES INFORMATIONS REQUISES / ANY OTHER RELATED INFORMATION :	

Embarquement/Débarquement/Visite – Embarking/Disembarking/Visit

Nom / Name	Embarqu./Embark	Débarqu./Disembark	Visite/Visit
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>