



**The Great Lakes - St. Lawrence Seaway System**  
***Le réseau Grands Lacs - Voie maritime du Saint-Laurent***

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**2018- NOTICE TO SHIPPING #4**

**NIAGARA REGION  
WELLAND CANAL**

**VESSEL INTERFACE AT LOCKS**

Mariners are advised of the following conditions regarding vessel interfaces at Restricted Areas (R1) which include crew changes, chandlers and ship board service providers) at the Locks in the Welland Canal effective as per the date of this notice.

**As a reminder related to vessel interfaces at the Welland Canal**

Vessels must request the interface by facsimile (905) 641- 4632, phone (905) 641-1932 x5450 or x5454 or by VHF radio prior to each interface at our locks. This request **must be** provided in advance to allow approval by the Canal Shift Supervisor on duty prior to the interface.

**Mariners can only access Locks 4 & 5 EAST SIDE**

- Entry is on EAST side only, (\*\*Note: or until such time a SAS/turnstile/camera is located on WEST).
- Exit can occur on either the EAST or the WEST sides dependant upon CSO.

<b>Lock 1:</b>	Interfaces permitted (traffic dependent).
<b>Lock 2:</b>	Interfaces permitted (traffic dependent).
<b>Lock 3:</b>	<b>No</b> interfaces.
<b>Flight Locks:</b>	<b>No ship</b> chandler interfaces.
<b>Lock 4 and 5:</b>	Ship personnel can embark/disembark
<b>Lock 6:</b>	<b>No</b> interfaces.
<b>Lock 7:</b>	Interfaces permitted (traffic dependent). *West side pedestrian gate discontinued.
<b>Lock 8:</b>	Interfaces permitted (traffic dependent).

**ACCESSING THE LOCKS:**

There are only two windows of time to gain entry onto the Locks:

- 1) 15 minute window before vessel arrives at bullnose OR
- 2) Once the vessel is captured by HFM and secure

There are no changes to current practices for interfaces at Wharfs, Leased Wharfs and Approach Walls in the Welland Canal.

SLSMC understands that at times there may be a special need to access Locks that have restrictions or “no interfaces permitted”. Requests for this type of special access may be entertained provided sufficient notification is given to our Operations Control Centre (OCC) for review of the request.

Our Facility is a MARSEC restricted (R1) zone. It is compulsory for any person gaining access to our Locks to have a valid government issued identification card with photo. It is also compulsory that the ship consents to the embarking, disembarking or visit. If the ship does not consent, or if marine security and health and safety regulations are not respected, the interface will not be permitted and the persons present will be required to leave the lock immediately.

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**The St. Lawrence Seaway Management Corporation**  
**Corporation de Gestion de la Voie Maritime du Saint-Laurent**

**Région Maisonneuve**  
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Tél : (450) 672-4115 Fax : (450) 672-8493

**Niagara Region**  
508 Glendale Avenue  
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### **Accessing the Locks continued:**

1. Persons requesting access at Locks must arrive at the turnstile (reporting station) 15 minutes prior to the ship's arrival at the lock bullnose or once the vessel is captured by HFM and secure
2. Acknowledge your presence at the Lock turnstile by depressing the Intercom located at the turnstile (reporting station) making contact with the OCC by communication via Intercom.
3. Must show either Government issued I.D (ship's crew) or Seaway Restricted Area I.D. card.
  - No escorting will be provided by Seaway;
  - No escorting is required for Mariners with valid identification.
4. OCC will provide instructions and permit access to Lock after confirming your expected interface with the ship.
5. Once approved, go directly to the designated holding areas until the interface is permitted.
  - (see diagram at end of notice)

Other visitors without an R1 Seaway pass (or any other government issued ID) who are embarking or disembarking are required to be escorted to and from the designated holding area. For safety and security reasons, persons and vehicles must remain in this zone and will not be permitted to circulate outside of it. Access to lock buildings is not permitted.

In addition, there is an area marked by the yellow line near the ship (1 meter). The persons that interface with the ship must remain outside this line and in the designated zone until the deck of the ship is near coping level and the shipboard personnel assisting are ready to load/unload passengers or stores/provisions. **Failure to follow these rules may result in further reduction in interface locations and privileges.**

### **Ship chandlers:**

Personnel unloading or loading on the lock wall must:

- Not pass the yellow line (1 meter);
- Wear the required PPE (hard hat, safety boots).
- Vehicles must remain behind both yellow lines on the lock and
- No running is permitted on the Lock wall.

### **Disembarking crew/visitors:**

Person disembarking (crew/visitors) must proceed to and stay in the designated holding area until the OCC Operator has completed the vessel processing. The OCC will then allow the crew/visitors to proceed to the gate and be allowed out of the Lock. Should the crew/visitor need to leave immediately due to special circumstances the Ship Master must contact the OCC to request this immediate departure.

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### For crew changes and other persons embarking/diseMBarking the vessel

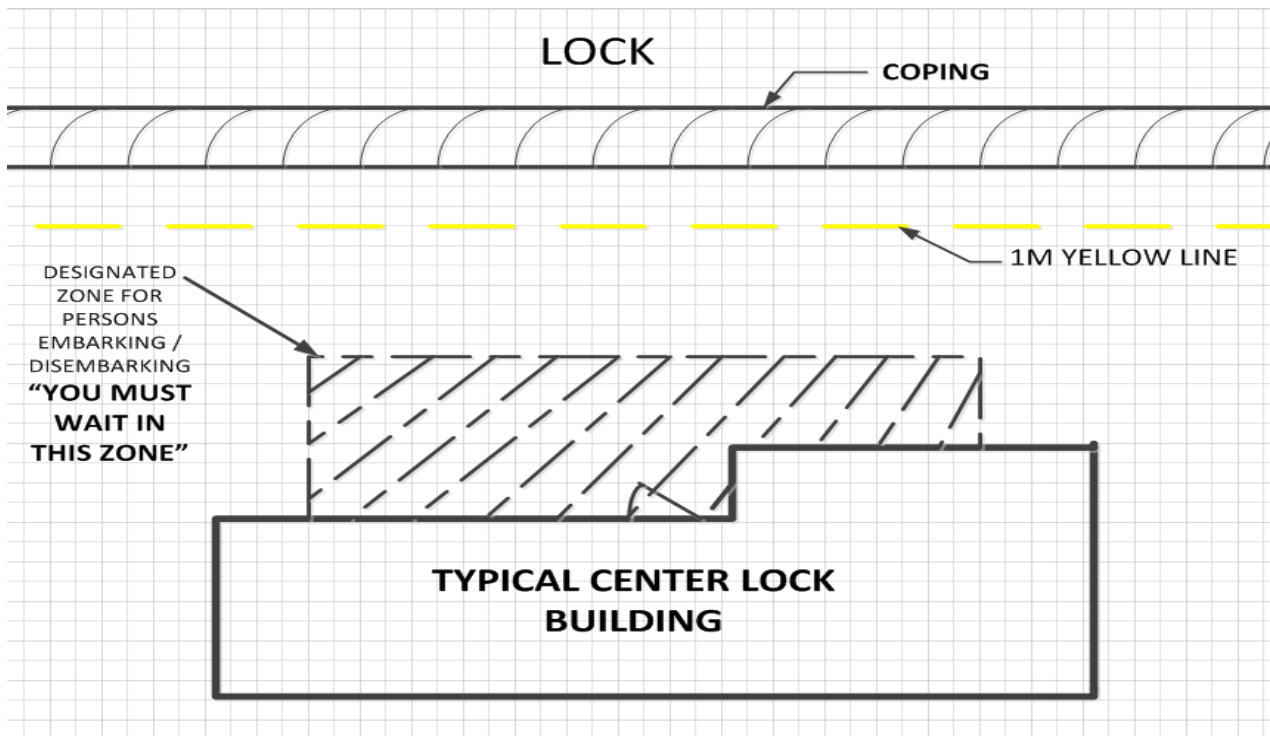
The following information is required in the request for embarking, disembarking and visits:

- date,
- Name of: Vessel + Captain + Agent
- delivery company that will transport the persons,
- the Lock where the interface will take place,
- estimated date and time of arrival at this Lock,
- the names of all the persons who will embark/diseMBark/visit

A person presenting himself/herself at the access gate of the lock without a prior formal interface request will be required to provide as a minimum the above information. The person requesting access must also allow for extra time to process the approval of the entry before gaining access to the lock.

Glenn Rutherford  
Process Support Coordinator  
St.Catharines, Ontario

March 28th, 2018



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